

BC Parks Regional Park Enhancement Fund Community Partner Application Form

Each year BC Parks makes \$240,000 available from the Park Enhancement Fund (PEF) to support community-led conservation and recreation projects in parks across the province. Please read the details below to learn more about the application process, eligibility requirements and criteria.

Application Process:

1. All applications are due by **May 25th, 2021** - please submit to your local BC Parks contact with a copy to BCParks.Volunteers@gov.bc.ca.
2. Applications will be reviewed by BC Parks and applicants will be notified by June 30, 2021.
3. Approved projects will require applicants to sign a funding approval letter prior to commencing the project.
4. Approved projects will be required to submit a short final report by March 31, 2022.

Eligibility Requirements

- Funding requests must not exceed \$5000 per project.
- Project must be completed by **March 31, 2022**.
- Project must be led by volunteers or community partners.
- Applicants must have discussed the project with BC Parks staff prior to applying for funding.
- Project must not be in contravention of a valid park management plan.
- Projects must fit within one of the following categories:
 - **Conservation** – research, invasive species removal, monitoring, restoration
 - **Recreation** – trail and facility enhancements, interpretation or education, diversity & inclusion, community engagement and events, and visitor experience projects.

Who can apply?

- Indigenous Partners and Communities
- BC Parks volunteers
- Academic researchers
- Non-profit organizations
- Park Operators

Applications will be reviewed based on the following criteria:

1. Alignment with BC Parks priorities;
2. Benefit(s) to the park;
3. Engagement with other community or volunteer partners;
4. How the funds will be leverage through other contributions (cash or in-kind);
5. Realistic and achievable project activities and timelines.

Eligibility Checklist

Yes No Will this project be completed by March 31, 2022?

Yes No Is this project volunteer or community-led?

Yes No Have you discussed this project with a BC Parks staff person?

If Yes, who?

Yes No Does this project fit within one of the following categories:

- **Conservation** – research, invasive species removal, monitoring, restoration
- **Recreation** – trail and facility enhancements, interpretation or education, diversity & inclusion, community engagement and events, and visitor experience projects

If Yes, which one?

**If the answer is Yes to all of the items above in the Eligibility checklist, then please proceed to fill out the application below.*

Applicant Details:

Name:

Organization (if applicable):

Town/City:

Email:

Phone Number:

Project Details

1. Name of Project:
2. Project location/park name:
3. Anticipated project completion date:
4. Select Type of Project:
5. Please provide a brief description of the project:



6. What will the outcomes of your project be?

7. How will this project benefit the park(s)?

8. Please describe any partnerships involved in this project and the role of each partner:

9. Please describe how you will ensure that your project adheres to Provincial Health Officer guidance and restrictions related to COVID-19:

Project Activities and Timelines

Describe the primary activities that will occur to carry out the project and their anticipated dates.

**If you require additional lines for your project, please attach them to your application*

Activity	Date

Project Budget

Total Project Budget: \$

Total Amount Requested from Regional PEF: \$

Please outline your project budget (revenue and expenses):

**If you require additional lines for your project, please attach them to your application*

Revenue Source (other contributions, grants or donations)	Amount	Confirmed (Y/N)	Notes
Regional PEF			

Projected Expense Item	Description	Amount (\$)
	TOTAL COST OF PROJECT	\$



In Kind Contributions

Please describe any in-kind contributions including volunteer hours and donated goods or services.

**If you require additional lines for your project, please attach them to your application*

In Kind Contribution	Estimated Value (\$)	Description

Please submit this completed form to both BCParks.Volunteers@gov.bc.ca and your BC Parks contact person via email.

Applications are due **May 25th, 2021**