



Ministry of Environment

Research & Education Ecological Reserve Permit Application

Ecological reserve permits can only be issued for ecological scientific research or educational purposes consistent with the purpose for which ecological reserves may be established. Only applications that are considered by BC Parks to be compatible with the purpose for which the ecological reserve(s) involved in the proposal were established will be evaluated.

All applications must include completed application form, map and attachments (as indicated below). Fees are not charged for Ecological Reserve permits. For research projects, the final report must be submitted to BC Parks.

INFORMATION REGARDING APPLYING FOR AN ECOLOGICAL RESERVE PERMIT AVAILABLE AT: www.env.gov.bc.ca/pasb

Application Type:

- New
- Renewal (Authorization #) _____ Are you requesting changes to your authorization? Yes No
- Amendment (Authorization #) _____

If you are requesting changes to your authorization, please clearly indicate the changes under **Part 2: List of Proposed Changes**.

Requested Period of Use: From _____ to _____
mm/dd/yy mm/dd/yy

PART 1. NAME(S) AND MAILING ADDRESS

Applicant Name:

FULL LEGAL NAME (ENTITY):

Contact Name(s): _____ **Age:** 19 or over Yes No

BC Incorporation # _____ **BC Registration #** _____ **Society Act #** _____

- Individual(s) Company Registered Society or Association
- Federal Government Provincial Government Municipal Government/Regional District
- First Nation/Indian Band University, College or Museum Private School or Public School (K-12)

Legal Mailing Address:

City/Town: _____

Province: _____ Postal code: _____

Contact Information:

Daytime Phone: _____

Cell: _____

Fax: _____

Email Address: _____

Billing Address (if different from legal mailing add.):

City/Town: _____

Province: _____ Postal code: _____

Contact Information:

Daytime Phone: _____

Cell: _____

Fax: _____

Email Address: _____

Preferred method of contact: Phone Cell Phone Regular mail Email

<p>Do you hold a Crown Land Tenure: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide file number(s): _____ _____</p>	<p>Have you previously held a Park Use Permit or Ecological Reserve Permit: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide file number(s): _____ _____</p>
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PART 2: PURPOSE, LOCATION, AREA

Name of Ecological Reserve(s):

Purpose (Summary of Proposed Activity):
 Please select all that apply

<input type="checkbox"/> Education <input type="checkbox"/> Public program <input type="checkbox"/> Credit course <input type="checkbox"/> Other: _____	<input type="checkbox"/> Research <input type="checkbox"/> Collection of Specimens* <input type="checkbox"/> Survey/Inventory <input type="checkbox"/> Monitoring <input type="checkbox"/> Other: _____
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***NOTE: Any specimens whether biological, fossils, geological or other artifacts, are the property of the provincial government and their disposition will be specified by BC Parks.**

Location of Proposed Activities:
 Please provide a description of the areas of land to be affected:

Will the proposed activity/project involve other provincial protected area designations (park, protected area, conservancy, recreation area) and has an application been submitted for a park use permit? Yes No

If 'Yes', please list the provincial protected area designations below:

List of Proposed Changes (Renewal and/or Amendment Application Types):

PART 3: Detailed Proposal

Please attach a detailed proposal that addresses the following (A-D):

- A. Please describe the project and provide the following information:
- a) Purpose, scope and objectives of research or educational activity;
 - b) Detailed schedule for the project from start to completion with major benchmarks. Indicate how sensitive this schedule is to change (delays in approval, weather, etc.);
 - c) Relevance of the proposal to the conservation and education mandate and objectives of the provincial protected area system and how BC Parks will benefit;
 - d) Type of transportation and access route to the proposed site(s);
 - e) The number of individuals expected to enter the reserve(s);
 - f) For educational programs:
 - i. How the program will teach participants about the natural features and functions of the ecological reserve,
 - ii. how the program will educate participants on the role of the particular ecological reserve(s), both as a separate designation and in the context of the provincial system of ecological reserves and protected areas; and
 - g) For research projects:
 - i. the proposed methodology,
 - ii. the reason for, type, number and intended use for each specimen or material collected (if applicable),
 - iii. what report type(s) (thesis, publication, etc.) are anticipated and when will they be produced,
 - iv. UTM coordinates of the study areas (if applicable).
- B. Provide names of each researcher or educator involved with the project and their:
- a) academic qualifications;
 - b) duties with respect to the project; and
 - c) previous relevant projects and a list of published papers based on activities within protected areas.
- C. Describe expected or potential impacts on the ecological reserve's values including, but not limited to:
- a) Habitat for vegetation and wildlife, particularly listed species or species at risk;
 - b) Effects (direct or indirect) on species protected in the ecological reserve(s);
 - c) Any watercourses or water bodies;
 - d) Special features such as unique geological formations;
 - e) Aesthetics and visual values;
 - f) Cultural values, including traditional use of the area by First Nations; and
 - g) Actions that will be taken to mitigate identified impacts on the ecological reserve(s).
- D. Provide maps of the proposed application area, including:
- a) General Location Map: A map of the individual ecological reserve(s) within the application, drawn to 1:50 000 to 1:250 000 (or larger if required to encompass boundaries of permit area) scale that illustrates at a landscape level scale the general location of the area under application, including boundaries of the proposed permit area and major landmarks, travel/access routes; and
 - b) Permit Area Map: a more detailed map(s) of the proposed permit area(s) within each ecological reserve, drawn to 1:20 000 to 1:50 000 scale showing the exact proposed boundaries of the permit area, including the area (in hectares) as well as any watercourses or other identifying features (trails, facilities, roads, etc.). The permit area map must clearly identify the location of travel/access routes, and specific study/activity site(s). If applicable, the location and construction description of any temporary facilities or the use of existing facilities within the permit area, as well as the location and size of all proposed improvements must also be included.

PART 4: APPLICATION CERTIFICATION

All applications must be complete. Incomplete applications will not be processed until information is submitted. All of the following must be attached to or enclosed with this application form:

- **completed application form;**
- **map(s) to standards detailed in application requirements; and**
- **detailed proposal as indicated in Part 3.**

The application is subject to review under the BC Parks Impact Assessment Process:

<http://www.env.gov.bc.ca/bcparks/conserve/impact/impact.html>

Upon submission of a complete application, allow 60 days to evaluate proposals. Applications requiring additional steps, or supplying insufficient information may delay evaluation. BC Parks reserves the right to deny any application. The information you provide will be subject to the *Freedom of Information and Protection of Privacy Act*. The submission of this form does not in any manner convey any rights to use or occupy land within an ecological reserve.

- Businesses must either be licensed to do business in British Columbia, or if licensed/incorporated outside of British Columbia (considered to be 'extra-provincial companies') must be in compliance with section 375 of the *Business Corporations Act* to operate in British Columbia.
- Extraprovincial societies must be registered under the *Society Act* in British Columbia in order to hold a park use permit or resource use permit. An extraprovincial society is a society or association formed outside British Columbia, and includes a branch of that society or association.

Additional costs and requirements:

Upon evaluation of the proposal it may be determined that additional costs and requirements must be provided prior to issuance of the permit, such as financial guarantees, or survey and inspection costs (as per Section 21 of the *Park Act*).

Applications will be assessed to determine whether insurance is required. Insurers must be licensed to do business in British Columbia or Canada.

Additional information on insurance is available at

http://www.env.gov.bc.ca/pasb/applications/process/park_use.html#insurance .

THE APPLICANT HEREBY CERTIFIES THAT ALL THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

Signature of Applicant or Authorized Signatory of Applicant: _____

Date: _____

Send completed application and proposal description to:

Ministry of Forests, Lands,
and Natural Resource Operations
PASB – Park Use Permits
PO Box 9371 Stn Prov Gov
Victoria BC V8W 9M3

For more information please call:

1-866-433-7272 "extension 3" (within BC) OR 1-250-387-2928 "extension 3" (outside of BC) OR Fax: 1-250-387-1695

PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS

First Nations Consultations

Consulting with First Nations

The Province of British Columbia's legal duty to consult with First Nations arises from section 35 of the *Canadian Constitution Act*, which recognizes and affirms aboriginal and treaty rights. The duty to consult arises when the Crown has knowledge, real or constructive, of the potential existence of the Aboriginal right or title and contemplates conduct that might adversely affect it. Consultation with First Nations will be guided by principles of good faith, and meaningful dialogue with the intent to fully understand the nature and scope of the aboriginal right, the potential to adversely affect that aboriginal right, and address those potential impacts to an aboriginal right while balancing societal interests.

Agreements with First Nations

In many locations, the Province has agreements with First Nations. These agreements may be referred to as Collaborative Management Agreements, Reconciliation Protocol Agreements, Memorandum of Understanding or simply Working Agreements. In some cases the Province and Canada have entered into a treaty with a First Nation, which contains certain provisions regarding treaty rights within parks and protected areas. Modern treaties contain provisions to address those treaty rights in the management of parks and protected areas where a treaty right exists.

These agreements apply to a variety of parks and protected areas and conservancies and include obligations by the Province to discuss operational delivery of programs in addition to information associated with applications for park use permits with a First Nation. These discussions provide the First Nation and the Province with an opportunity to raise any questions or concerns associated with a park use permit application and/or the proposed activity in relation to aboriginal rights or title.

Important Considerations for Park Use Permit Applications

Applicants for park use permits should be aware of the Province's consultation obligations with First Nations and associated time requirements to seek meaningful consultation. There may be occasions when BC Parks may require additional, detailed information to allow for the necessary review of an application. It is important that applicants provide the necessary, detailed information as requested on the application form in order to avoid a longer than anticipated period of time to evaluate the application.